Information for Contributors

The *Journal of Global Health Science (JGHS)*, the official journal of Korean Society of Global Health, is an international, Open Access, peer-reviewed journal of health science published online only in English. *JGHS* aims to publish evidence-based, scientific global health research articles from diverse disciplines of the global health sciences. *JGHS* welcomes articles from wide range of disciplines, geographical areas, and actors in global health arena.

I. MANUSCRIPT SUBMISSION

Authors should submit manuscripts via the electronic manuscript management system for *JGHS*, https://www.editorialmanager.com/JGHS. Please register and log in first as a member of the system and follow the directions. Manuscripts should be submitted by the corresponding author, who should indicate the address and phone number for correspondence in the title page of the manuscript. If available, a fax number and e-mail address would be helpful. The revised manuscript should be submitted through the same web system under the same identification numbers. Items pertaining to manuscripts submitted for publication, as well as letters or other forms of communication regarding the editorial management of *JGHS* should be sent to:

Editor-in-Chief
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Tel: +82.2-3668-7351
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II. CATEGORIES OF PUBLICATIONS

*JGHS* publishes editorials, invited review articles, original articles, and commentary.

**Editorials** are invited perspectives on an area of global health science, dealing with very active fields of research, current global health interests, fresh insights, creative perspectives, and debates.

**Review articles** provide a concise review of a subject of importance to global health community written by an invited expert in global health science.

**Original articles** are papers reporting the results of investigations that are sufficiently well documented to be acceptable to critical readers.

**Special articles** provide a special room for any atypical writings in global health science once it deserves.

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**Congratulatory comment** is open only in 2019 (*JGHS* Vol. 1) for those who want share the vision of the writer with *JGHS*.

**Letter from field** provide non-academic peer review articles with diverse field stories with free style writing to share the specific field need, ongoing activities, success and/or failure stories, and opinion from the field implementers perspective.

III. EDITORIAL AND PEER REVIEW PROCESS

*JGHS* reviews all manuscripts received. A manuscript is previewed for its format and academic relevancy, and then rejected or sent to the 3 most relevant investigators available for review of the contents. The editor selects peer referees by recommendation of the Editorial Board members or from the Board’s specialist database. In addition, if deemed necessary, a review of statistics may be requested.

Acceptance of the manuscript is decided based on the critiques and recommended decision of the referees. A referee may recommend “accept”, “minor revision”, “major revision,” or “reject”. If there is a marked discrepancy in the decisions between two referees or between the opinions of the author and referee(s), the Editor may send the manuscript to another referee for additional comments and a recommended decision. Three repeated decisions of “major revision” are regarded as a “reject.” The reviewed manuscripts are returned back to the corresponding author with comments and recommended revisions. Names and decisions of the referees are blinded. A final editor’s decision on acceptance or rejection for publication is forwarded to the corresponding author from the Editorial Office.

The usual reasons for rejection are topics that insufficient originality, serious scientific flaws, poor quality of illustrations, or absence of a message that might be important to readers. The peer review process takes usually three to six weeks after the manuscript submission.

Revisions are usually requested to take account of criticisms and comments made by referees. The revised manuscript should
be resubmitted via the web system. Failure to resubmit the revised manuscript within 6 weeks without any notice from the corresponding author is regarded as a withdrawal. Or we may remove it by reject decision. The corresponding author must indicate clearly what alterations have been made in response to the referee’s comments point by point. Acceptable reasons should be given for noncompliance with any recommendation of the referees. Revision should be prepared with at least three files: 1) clean version without title pages; 2) highlighted (or tracked change) version without title pages; and 3) response summary (or rebuttal letter). Updated cover letter is optional for the revision submission, so keeping original cover letter is fine once revision summary is well prepared.

IV. EDITORIAL POLICY

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V. ETHICAL CONSIDERATIONS

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When submitting a manuscript, authors should include a letter informing the editor of any potential overlap with other already published material or material being evaluated for publication and should also state how the manuscript submitted to JGHS differs substantially from other materials. If all or part of your patient population was previously reported, this should be mentioned in the Methods, with citation of the appropriate reference(s).

Clinical Trials
Obligation to register
Clinical trial defined as “any research project that prospectively assigns human subjects to intervention and comparison groups to study the cause-and-effect relationship between a medical intervention and a health outcome” should be registered to the primary registry to be prior publication. JGHS accepts the registration in any of the primary registries that participate in the WHO International Clinical Trials Portal (http://www.who.int/ictrp/en/), NIH ClinicalTrials.gov (http://www.clinicaltrials.gov/), ISRCTN Resister (www.ISRCTN.org), or the Clinical Research Information Service (CRIS), Korea CDC (https://cris.hih.go.kr/cris/index.jsp). The clinical trial registration number shall be published at the end of the abstract.

Data sharing statement
JGHS accepts the ICMJE Recommendations for data sharing statement policy (http://icmje.org/icmje-recommendations.pdf). All manuscripts reporting clinical trial results should submit a data sharing statement following the ICMJE guidelines from 1 July 2018.

VI. MANUSCRIPT PREPARATION AND FORMAT

Authorship
JGHS accepts authorship criteria recommended by the International Committee of Medical Journal Editors (ICMJE).

Original Articles

Manuscript Style
The manuscript should be prepared according to the “ICMJE Recommendations for the Conduct, Reporting, and Publication of Scholarly Work in Medical Journals” (2017) (http://www.icmje.org). In addition to the ICMJE recommendation, a number of reporting guidelines have been developed by groups of experts to facilitate reporting of research studies or clinical trials (http://www.equator-network.org/library/). For reporting of randomized controlled trials, JGHS requires compliance with the statement of CONSORT (http://www.consort-statement.org/) and the ICMJE Statement on Data Sharing (http://www.icmje.org/recommendations/browse/publishing-and-editorial-issues/clinical-trial-registration).

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What authors have done for the study should be described in this section. To qualify for authorship, all contributors must meet at least one of the seven core contributions by CRedit (conceptualization, methodology, software, validation, formal analysis, investigation, data curation), as well as at least one of the writing contributions (original draft preparation, review and editing). Authors may also satisfy the other remaining contributions; however, these alone will not qualify them for authorship.

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An example:

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A brief background, references to the most pertinent papers general enough to inform readers, and the relevant findings of others should be included. It is recommended that the introduction includes ‘general and specific background’, ‘debating issue’, and ‘specific purpose of this study’.

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(Example for clinical study)
The present study protocol was reviewed and approved by the Institutional Review Board of PPP National University College of Medicine (approval No. 2018001). Informed consent was submitted by all subjects when they were enrolled.

(Example for animal study)
The procedures used and the care of animals were approved by the Institutional Animal Care and Use Committee in xxx University (approval No. 2018002).

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An abstract is not required, and text is limited to 1,500 words with references.

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